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Holme Valley U3A is UK registered charity 1171722

Personal Details			
Title	First Name	Preferred name	Last Name
<b>e-mail address</b>			
<i>It is critical that underscores '_', hyphens '-', and full stops '.' are written accurately. All information will be sent by email where possible to save costs.</i>			
Address			
		Postcode	Landline/mobile

<p><b>Emergency Contact</b></p> <p>Please provide us with details of someone you would like us to contact in case of emergency.</p> <p>Name ..... phone number.....</p>
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<p><b>Privacy Statement</b></p> <p>Please tick the box below to give us permission to use the information you have supplied in the following ways:</p> <ul style="list-style-type: none"> <li>• To store it securely for membership purposes.</li> <li>• To communicate with you as a U3A member.</li> <li>• To share with group leaders for those groups that you are a member of.</li> <li>• To send you general information about the Third Age Trust (the national organisation to which U3As are affiliated).</li> <li>• If subscribing to Third Age Matters the sharing of my address for mailing purposes</li> </ul> <p><input type="checkbox"/> I consent to my data being used for membership purposes as detailed above.</p> <p>The full statement can be accessed at:  <a href="https://u3asites.org.uk/files/h/holme-valley/docs/policy-hvu3adataprivacy.pdf">https://u3asites.org.uk/files/h/holme-valley/docs/policy-hvu3adataprivacy.pdf</a></p> <p>Please be advised that you can request for your data not to be used for any of these purposes at any time by contacting us: e-mail: <a href="mailto:enquiries@holmevalleyu3a.org.uk">enquiries@holmevalleyu3a.org.uk</a> Tel: <b>07548992144</b></p>
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<p><b>u3a matters magazine</b></p> <p>I would like to receive <b>up to</b> five copies (<b>depending on when I join</b>) of <i>u3a matters</i> per annum at a cost of <b>£4.20</b> per annum. Only one copy per address <input type="checkbox"/></p>
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PLEASE CHECK YOU HAVE SIGNED THIS FORM OVERLEAF

PTO

<p><b>Fees</b> The Membership Year runs from 1st May to 30<sup>th</sup> April</p> <p><b>The membership fee is £10</b>          These include fees payable to the u3a Trust for essential services including Advisory and IT services and Insurance.  <b>Payment</b> can be made by <b>preferably by bank transfer</b> to account <b>Holme Valley U3A</b>          Sort Code: <b>40 25 10</b> Account No: <b>14365127</b>  <b>Reference: SURNAME +NEW</b> or by cheque payable to <b>Holme Valley U3A**</b>          Please circle method of payment <b>bank transfer /cheque</b></p>
<p><b>Gift Aid</b></p> <p>This is a good source of income for Holme Valley U3A. We would like you to participate if you are a UK tax payer. If you would you be willing for us to claim Gift Aid on your membership fee please complete the form attached.</p>

<p><b>Terms and Conditions of Membership</b></p> <p>All members must:</p> <ol style="list-style-type: none"> <li>1. Abide by the Aims and Guiding Principles of the u3a movement*.</li> <li>2. Always act in the best interests of the u3a and never do anything to bring the u3a into disrepute.</li> <li>3. Treat fellow members with courtesy at all times.</li> <li>4. Abide by the terms and conditions of the constitution*.</li> <li>5. Comply with and support the decisions of the elected committee.</li> <li>6. Advise the committee of any change in your personal details.</li> </ol> <p>* These are on our web site and available at our Members Monthly Meetings. If you wish to see a copy please contact the Membership Secretary.</p>
<p><b>Duty of Care</b></p> <p>Members of Holme Valley u3a who join a group <b>have a shared responsibility</b> for each other's welfare and a duty of care towards the group that they are part of. As such they have a responsibility to ensure that they are able to fully participate in the activity e.g. checking they can meet the physical demands of an activity. Being unable to do so might <b>invalidate the risk assessment</b> that the group leader will have undertaken prior to the activity taking place. Individual members are responsible for their own safety. Each individual member is responsible for providing any specific support physical or otherwise.</p>
<p>I apply for membership of Holme Valley u3a and confirm that</p> <ul style="list-style-type: none"> <li>• I will comply with the terms and conditions of membership as outlined above</li> <li>• I have enclosed a cheque for the appropriate amount made payable to Holme Valley U3A or transferred the appropriate amount by bank transfer</li> <li>• I have read and completed the privacy statement.</li> </ul>
<p>Signed _____ Dated _____</p>

**TO RETURN THE FORM** Please hand it in at a monthly meeting on the second Tuesday of the month at The Civic, Holmfirth or post to HVU3A c/o 8 Westwood Ave, Honley, Holmfirth, HD9 6QS. Alternatively scan it and email to: [membership@holmevalleyu3a.org.uk](mailto:membership@holmevalleyu3a.org.uk)

**For office use only.**

Beacon  Card issued  TAM  email  gift aid  paper copy

## Charity Gift Aid Declaration

*giftaidit*

This is a good source of income for Holme Valley U3A. We would like you to participate if you are a UK tax payer. If you would you be willing for us to claim Gift Aid on your membership fee please complete this form.

Please complete in block capitals

Charity **Holme Valley U3A**: Registered charity Number - **1171722**

Title	First Name	Last name
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Address

Postcode

I want Holme Valley u3a to treat as a Gift Aid Donation all qualifying gifts of money made today, in the past four years and in the future from the date of this declaration until future notice

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

I understand the charity will reclaim 25p of tax on every £1 that I give.

Signed ..... Dated.....

Please notify Holme Valley u3a if you

- Want to cancel this declaration
- Change your name and/or home address
- No longer pay sufficient Income Tax/Capital Gains Tax

If you pay Income Tax at the higher or additional rate, and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code

**\*\*Please hand this form in at a monthly meeting on the second Tuesday of the month at The Civic, Holmfirth or post to HVU3A c/o 8 Westwood Ave, Honley, Holmfirth, HD9 6QS**

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